

TEXT1,C,79

TES

@6

6

Welcome to Chapter 11. In this chapter we'll examine the concept of 'layering' that allows you to design the program to your needs.

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[Note that the screens in the Category Select menu were recently rearranged and, therefore, look different from this tutorial.

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The logic, though, is the same.]

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With this option, you can "layer-in" up to 99,999,999 different layers or groupings of records in the Master File. Once you identify a new group of records, you can separate them by assigning a unique CATEGORY number to the group while you are entering their information into the Master File. From that point on, anytime you wish to segregate that block of records from either the Master File or Activity file, just go to the Main Program Menu and enter the Select Category option.

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All records have a default category of '1'. If you were to look at the entry in the Master File for the 'NBF199' truck that you entered earlier, you would see in the bottom left corner:

0
0
0

- Category of Maintenance:

0

- 1

0

----- Maintenance and Service Call Activity Tracking System -----

0

ACS
Main Program Menu

0
0

03/18/87		Please Choose One		06:10:33	
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0
0

1) Master file options

0

2) Other Options

0

3) Select Category

0

X) Exit System

0

Category of maintenance: ALL

0

Sheet1

@11	11
Here is the Main Program Menu. Observe the last line on the screen.	0
	0
@31	31
2	0
23	0
11	0
=====>	0
23	0
52	0
<====	0
@27	27
3	0
This menu shows that 'ALL' categories have been selected.	0
To change it, select 3.	0
	0
----- Maintenance and Service Call Activity Tracking System -----	0
Select the Category for reports and to do quick searches for data.	0
-	0
-	0
You can have 99,999,999 categories. A zero is not a category.	0
Enter a zero if your want ALL categories combined for current	0
reporting and sorting purposes.	0
Category : 0	0
	0
This becomes your permanent default value unless you change it later.	0
	0
	0
	0
	0
	0
Enter an "H" if you want Help	0
-	0
	0
	0
Enter a "C" if you want to Move all items in one category to another.	0
[Will convert all records in both the Prospect and activity files]	0
[to the new category number]	0
@11	11
-	0
At the Select Category menu, you have 3 options: to change the category,	0
to look at the Help file, and to move all records in one category to another.	0
For now, let's change the category to '1'.	0
	0
@30	30
1	0
8	0
34	0
8	0
1	0

1 for Activity file.	0
2 for Search through Service Call data	0
3 for Billings reports.	0
4 for Appointments	0
5 for Service Call and Activity reports	0
6 for automatically creating future Activities.	0
H for Help.	0
R to RETURN to prior menu.	0

Category of maintenance (defaults to ALL): 1

@11 11
 As you look at the Master File Menu, you can see that this statement has changed on this screen also. 0

@31 31
 2 0
 22 0
 7 0
 =====> 0
 22 0
 64 0
 <===== 0

@27 27
 R 0
 If you were to add a record into the Master File, it would have a 'Category' assigned to it of whatever category you had selected. 0
 Rather than add any records now, let's return to the Main Program Menu by entering an 'R'. 0

Maintenance and Service Call Activity Tracking System

ACS
Main Program Menu

03/18/87	Please Choose One	06:11:37
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1) Master file options

2) Other Options

	0
3) Select Category	0
	0
	0
X) Exit System	0
	0
Category of maintenance: 1	0
@27	27
X	0
Enter an 'X' to exit the program	0
	0
@6	6
Whenever you select a category and then exit the system, the program remembers that more recent category when you start back again.	0
-	0
In addition to setting a category, you can also renumber records in on category to another .	0
With option 'C', you can renumber all items in one category to another. With this option, you can move all records within a category to another category or combine different categories into the same category.	0
	0
@6	6
This concludes Chapter 11.	0
	0
@5	5

T1,N,2,0